

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2384-A4

CONTRACTOR INFORMATION

Name: D.S. Service of America, Inc.

Address: 2300 Windy Ridge Parkway, Suite 500 N Atlanta GA 30339
City State Zip

Contractor's Administrator Name: Sharyea Jackson Title: Key Account Manager-Government

Tel#: (678) 486-3503 Fax: _____ Email: sjackson@primowater.com

CONTRACT INFORMATION

Contract Name: Contract for Bottled Water Service Contract Value: Based on Usage/Est. \$22,386.71

Brief Description: Amendment No. 4/Third (final) extension to the Contract for Bottled Water Service

Contract Dates : From: 12/1/16 to: 11/30/20 Status: ___ New X Renew X Amend# ___ WA/Task Order

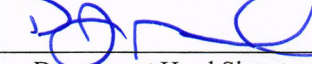

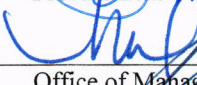
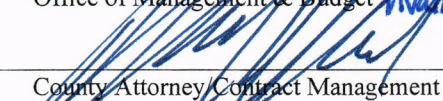
How Procured: ___ Sole Source ___ Single Source X ITB ___ RFP ___ RFQ ___ Coop. ___ Other _____

If Processing an Amendment:

Contract #: CM2384 Increase Amount of Existing Contract: Estimated \$13,501.00

New Contract Dates: 12/01/2020 to 11/30/2021 TOTAL OR AMENDMENT AMOUNT: Estimated \$35,887.71

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.		<u>11-4-2020</u>	<u>Facilities Maintenance</u>
	Department Head Signature	Date	Submitting Department
2.		<u>11/4/2020</u>	<small>Various Accounts/Departments: 544000/544030/552000: Fac Maint, Animal Svcs, Fire Rescue, Road Dept, Solid Waste</small>
	Procurement <u>AS TO METHODOLOGY USED</u>	Date	Funding Source/Acct #
3.		<u>11/10/20</u>	
	Office of Management & Budget <u>Available budget</u>	Date	
4.		<u>11/14/20</u>	
	County Attorney/Contract Management	Date	

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

 11/12/20
 Taco E. Pope, AICP Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department
 Procurement
 Office of Management & Budget
 County Attorney/Contract Management
 Clerk Finance

AMENDMENT NO. 4/THIRD EXTENSION TO THE
CONTRACT FOR BOTTLED WATER SERVICE

THIS AMENDMENT entered into this 14th day of December 2020, by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as "County", and **D.S. SERVICES OF AMERICA, INC.**, 2300 Windy Ridge Parkway, Suite 500 N, Atlanta, Georgia 30339, hereinafter referred to as "Vendor".

WHEREAS, the parties entered into a *Contract for Bottled Water Service* on or about November 22, 2016;

WHEREAS, the *Contract* provided for an initial term beginning December 1, 2016 and ending November 30, 2018, with an option to extend upon mutual contract between the Vendor and the County. The *Contract* further provided for an extension of the initial term in one (1) year increments as long as the initial term and extensions do not exceed five (5) years in length; and

WHEREAS, the parties agreed to extend the *Contract* on December 12, 2018 for a period of one (1) year beginning December 1, 2018 and terminating on November 30, 2019; and


WHEREAS, the parties agreed to extend the *Contract* once again on December 6, 2019 for a period of one (1) year beginning December 1, 2019 and terminating on November 30, 2020; and

WHEREAS, the parties desire to extend the *Contract* for an additional and final one (1) year period beginning December 20, 2020 and terminating November 30, 2021.


NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

- 1. In accordance with Section 20 of the *Contract*, the performance period is hereby extended for an additional one (1) year beginning December 1, 2020 and ending November 30, 2021.
- 2. All other provisions of the *Contract* not in conflict with this Amendment shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA


 TACO E. POPE, AICP, County Manager
 Its: Designee

D.S. Services of America, Inc.


 By: Darrielle Cody
 Its: _____
 Date: 12/14/20

Amber Carter

From: Jackson, Sharyea L <SJackson@primowater.com>
Sent: Wednesday, January 6, 2021 2:51 PM
To: Amber Carter
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Yes, that is correct.

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@primowater.com

Sharyea Jackson

Key Account Manager-Government

Primo Water North America

2300 Windy Ridge Parkway SE
Suite 500N | Atlanta, GA 30339
(office) 678.486.3503 | (mobile) 404.548.2073
sjackson@primowater.com
Visit Our Sites: coffeeservice.com | water.com | brewerservice.com

From: Amber Carter <acarter@nassaucountyfl.com>
Sent: Wednesday, January 6, 2021 2:39 PM
To: Jackson, Sharyea L <SJackson@primowater.com>
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Good Afternoon,

For documentation purposes, I'm trying to confirm that the delay in execution stems from the COVID-19 pandemic.

Thank you.

Amber N. Carter

Executive Legal Assistant to
Michael S. Mullin
Nassau County Attorney
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904) 530-6100
Fax: (904) 321-2658

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

From: Jackson, Sharyea L <SJackson@primowater.com>
Sent: Wednesday, January 6, 2021 1:59 PM
To: Amber Carter <acarter@nassaucountyfl.com>
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Good Afternoon Amber,

Yes, we are still working remotely. Things may change, as far as the return date.

We can still go to the office, if we need to get mail or handle something within the office.

Thank You,

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@primowater.com

Sharyea Jackson

Key Account Manager-Government

Primo Water North America

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sjackson@primowater.com
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From: Amber Carter <acarter@nassaucountyfl.com>
Sent: Wednesday, January 6, 2021 1:48 PM
To: Jackson, Sharyea L <SJackson@primowater.com>
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Thank you for your email.

When you and I spoke in December, you indicated that you, along with a number of other employees on your floor, were sent home just a few days after I forwarded the Amendment to you for review and were expected to be working from home until sometime in January due to COVID-19. Would you mind confirming this information for me, please? If my understanding is inaccurate, please correct me.

Thank you.

Amber N. Carter

Executive Legal Assistant to
Michael S. Mullin
Nassau County Attorney
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904) 530-6100
Fax: (904) 321-2658

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From: Jackson, Sharyea L <SJackson@primowater.com>
Sent: Monday, December 28, 2020 4:18 PM
To: Amber Carter <acarter@nassaucountyfl.com>
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Good Afternoon Amber,

I apologize for the delay. I am currently on vacation.

We have been working from home again, since November. Our Legal Dept. went in to check the mail, after the deadline.

I apologize for the late return.

Thank You,

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@primowater.com

Sharyea Jackson
Key Account Manager-Government

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Suite 500N | Atlanta, GA 30339
(office) 678.486.3503 | (mobile) 404.548.2073
sjackson@primowater.com
Visit Our Sites:coffeeservice.com | water.com | brewerservice.com

From: Amber Carter <acarter@nassaucountyfl.com>
Sent: Monday, December 28, 2020 10:30 AM
To: Jackson, Sharyea L <SJackson@primowater.com>
Subject: RE: Amendment No. 4 Board of County Commissioners of Nassau County

Good Morning,

I received the executed Amendment. However, since it was signed after the prior amendment technically expired, I will need to provide an explanation to our finance office. I know when you and I spoke, you indicated that you, along with several others, were forced to quarantine sometime in November and would not be returning to the office until sometime in January. Would you be able to provide me with an email reiterating what you and I discussed verbally? That should be sufficient documentation to explain the delay.

Thank you so much.

Amber N. Carter
Executive Legal Assistant to

Michael S. Mullin
Nassau County Attorney
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904) 530-6100
Fax: (904) 321-2658

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From: Jackson, Sharyea L <SJackson@primowater.com>
Sent: Monday, December 14, 2020 4:19 PM
To: Amber Carter <acarter@nassaucountyfl.com>
Subject: FW: Amendment No. 4 Board of County Commissioners of Nassau County

CONTAINS EXTERNAL SENDER CONTENT: Do not open attachments unless you are expecting them and trust the sender.

- Technical Services

Good Afternoon Amber,

The original for the attached document, will go out today, FedEx.

Thank You,

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@primowater.com

Sharyea Jackson
Key Account Manager-Government

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